

# **ST. LOUIS REGIONAL LIBRARY NETWORK**

## **BYLAWS**

Revised April 9, 1986; March 21, 1984; April 9, 1986; March 12, 1987; April 15, 1991, May 10, 2012, April 28, 2015

### **Article I. Name**

The name of the organization shall be the St. Louis Regional Library Network.

### **Article II. Mission**

The mission of the St. Louis Regional Library Network is to provide access to educational opportunities and shared resources for libraries and librarians.

### **Article III. Incorporation**

The organization shall be incorporated as a not-for-profit corporation under Chapter 355 of the Revised Statutes of the State of Missouri, 1969.

### **Article IV. Membership**

#### Section 1

Membership shall be open to any library which agrees to the mission of the network This includes but is not limited to public, community college, university, special, medical and school libraries. The membership year is July 1 through June 30.

#### Section 2

In all voting matters the vote shall be one vote per institutional membership unit.

#### Section 3

Individuals may join St. Louis Regional Library Network as non-voting participants at a reduced rate determined by the network Council (hereafter known as Council) . This membership will grant them the benefit of allowing them to attend network functions at the member rate.

#### Section 4

Member institutions may participate in network services and programs and participate in network governance.

#### Section 5

Library related institutions may join at a rate determined by Council. This membership will allow them to attend network functions at the member rate and have access to the online "Directory of Libraries in the St. Louis Area".

### **Article V. Fees**

#### Section 1

Council shall establish dues for membership. Those who fail to pay such fees may be

dropped from membership upon action by the Council. If a member unit withdraws, no refund of dues will be made.

Section 2

Council shall set any special fees that may be necessary for participation in particular programs of the network.

**Article VI. Meetings**

Section 1

Meetings shall be held in accordance with the Missouri State Sunshine Laws.

Section 2

A general membership business meeting shall be held annually. Additional meetings may be called on 30 days written notice by the Council or by petition of 10 member libraries in good standing.

**Article VII. The Network Council**

Section 1

The policy setting and management agency for the network shall be the Council. All members of the Council shall be from member libraries in good standing.

Section 2

The Council shall be composed of representatives from the general membership to make a total of ten members.

Section 3

Terms of Service

a) Each council representative shall serve no more than two three year terms consecutively.

b) No two Council members may be employed by the same institutional membership unit.

c) Council members may be removed from office by a two-thirds vote of the network Council.

d) Vacancies on the Council prior to the end of a regular term shall be filled by a majority vote of the Council.

Section 4

The Council shall meet at least three times per year. Five Council members shall constitute a quorum.

Section 5

Emergency Clause

These bylaws or any rule or resolution of the Council may be suspended temporarily in connection with the business at hand; however, such suspension, to be valid, may be invoked only at a Council meeting at which a quorum is present and all of those present must so approve.

Section 6

The Council may enter into contracts with individuals, educational institutions, public or

private agencies or corporations for the purpose of providing or receiving service, facilities or staff.

Section 7

The network annual budget shall be submitted by the Council to the membership for information and suggestions prior to approval of the budget by the Council. This budget may be modified at any time by the Council during the budget year.

Section 8

The Council shall have the power to raise funds by charging for special services, soliciting contributions and/or applying for federal and state aid and foundation grants as available.

Section 9

There shall be an audit or review of the Association's accounts by an Auditor or CPA in accordance with governmental auditing standards and generally accepted accounting principles once every 3 years.

**Article VIII Officers**

Section 1

Officers of the network shall be 1) president 2) vice-president/president-elect, 3) secretary, and 4) treasurer.

Section 2

President

The president shall serve as chairperson of the network Council and of network membership meetings; shall appoint committee chairs and may recommend committee members.

Section 3

Vice-President/President-Elect

The vice-president/president-elect assumes presidential duties in the absence of or at the discretion of the president. The vice-president/president-elect shall succeed the president as the chief officer of the network on July 1st.

Section 4

Secretary

The secretary shall be responsible for submitting minutes of all Council meetings, executive committee meetings, and membership meetings.

Section 5

Treasurer

The treasurer shall oversee financial records for the network and authorize payment of bills.

Section 6

Election of Officers

Officers shall be elected by the network Council from its membership prior to July 1. The

term of office shall be one year. No person shall hold more than one office at a time and no person shall serve more than two consecutive terms in the same office.

Section 7  
Vacancies

In the event of an unfulfilled term of office, an election shall be held at the next Council meeting to fill the remaining term of office. Should the vacancy occur in the office of president, the vice-president/president-elect shall assume the duties of that office; and a new vice-president/president-elect shall be elected. This succession shall not prevent the person who succeeds to the Presidency from serving a full term as President next year.

Section 8  
Removal of Officers

An officer may be removed from office by a vote of two-thirds of the Council.

**Article IX Committees**

The standing committee is: Executive

Section 1

The executive committee is composed of the officers of the network and has the authority of the Council between Council meetings.

Section 2

The executive committee or Council may establish ad-hoc committees as deemed appropriate.

**Article X Amendment of Bylaws**

Section 1

Council may submit proposed bylaws and/or amendments to the membership by print or electronic means.

Section 2

Proposed amendments may be approved by one of two methods:

a)By sending proposed changes to all members four weeks in advance of the annual or a special meeting. Approval must be by a 2/3 majority vote of members in good standing present at this meeting.

b)By sending proposed changes and a ballot to all members in good standing. Approval must be by a 2/3 majority vote of total ballots returned.