

St. Louis Regional Library Network Council Meeting Minutes
April 7, 2016 – Online Meeting

Attendees: Heidi Vix, Jamie Emery, Lynn Grimshaw Maitz, Tori Lyons, Angie Watson, Julie Portman, Kelly Mitchell, Meredith McCarthy

Guests: Tracy Byerly (Amigos), Megan Bryant (Amigos)

Meeting was called to order at 1:33 pm

- I. Approval of minutes – Approved as submitted.
- II. Treasurer's Report – Tori
 - a. The February and March financial statements were shared and discussed.
 - i. We have received \$137 in annual meeting income so far.
 - b. The proposed FY17 budget was shared and discussed. The figure for the workshop expenses was drawn up by averaging the expenses of the past three years. The Legal / Audit line is the only item changed from when it was last reviewed by the Council. This added amount of \$1200 will cover the anticipated cost of the financial review. This proposed budget does run a deficit of just over \$3,000.
 - c. Heidi moved to accept the Treasurer's report. Angie seconded. Motion carried.
 - d. Lynn moved to approve the FY17 proposed budget. Heidi seconded. Motion carried.
- III. Tech Expo – March 9, 2016
 - a. We had fewer people attend than in the past but still a great turnout. Overall the presentation / conference feedback was quite positive. Heidi thanked Megan for taking care of distributing the evaluation feedback to the presenters which will include both the ratings and comments.
 - b. Lynn conveyed Nina's concerns regarding the low number of school librarians attending. Possible ways to attract that audience to future Tech Expos was discussed. The current timing of the Expo is very close to METC and the state conference for school librarians. Varying the location was discussed as a possible way to attract a wider audience. Heidi asked members to keep their eyes open for other possible locales. Please note that Logan University does give us the space for free.
 - c. Jamie pointed out a need to clarify the "tech" nature of the Expo when requesting proposals so that we can help keep future events more tightly focused on the topic at hand. Tracy concurred that her experience has shown that specialization can help revive an event and bump up attendance numbers.

- IV. Spring Speakers Series – April 27, 2016
 - a. Council Elections
 - i. Both Brigid Dolan and Kim Lindskiog from Parkway have been put forward as possible candidates along with Erin Magner from SLCL. It would be best to narrow it down to just one candidate per institution. Lynn will contact the candidates to narrow down the Parkway representative and to confirm willingness on the part of all to run for election. Lynn noted that Christa mentioned another possible candidate which will be included as well in the followup. Lynn will solicit short bios from the candidates for the ballots along with a formal email indication of willingness to be put forward for the election.
 - ii. The printed bylaws for the ballots can all be on the same page but they will have to be approved individually at the meeting. It does need to be verbally stated at the meeting that only one person per institution can vote.

- V. Summer and Fall Workshop Ideas
 - a. The results from the membership feedback poll were discussed. Consensus was to focus on developing relationships with faculty / patrons / stakeholders as the topic for the Summer Workshop with possibly three mini presentations to focus each on school, academic, and public libraries followed by breakout sessions. Jamie has a possible colleague willing to present on developing an elevator pitch and strategic planning.
 - b. The Summer Workshop subcommittee is Christa, Julie and Jamie with Tracy as an adviser. No location or date has been set at this time. DeSmet and Fontbonne were offered as potential locations.
 - c. The Fall Workshop subcommittee is Lynn, Nina and Heidi. Consensus is to focus on community partnerships for the topic with digital storytelling as a backup. Meredith will work on locating potential speakers on community partnerships and report back at the May meeting. Lynn will followup with Christa to develop the digital storytelling backup plan.

- VI. Membership Dues
 - a. The budget for FY17 projected revenues based upon the current membership dues structure. Consensus is to broach the topic of potential changes in the membership dues structure at the annual meeting to prepare them for the possibility. Then the Council can take the time to fully discuss the issue with the goal of any approved changes taking SLRLN towards having a balanced budget in FY18.
 - b. Meredith noted the need for clarification of self-reporting of budgets when dues are collected under the current structure. Tracy and Megan will be working on text to include in the renewal notices to this end. The text will be reviewed by SLRLN officers prior to being sent in the invoices to the membership.

- VII. Old Business
 - a. Online payments discussion is tabled until the May face to face meeting. Megan has investigated possible options and will report on them in May.

- VIII. New Business
 - a. Next meeting will be Thursday, May 12th at 1:30pm at DeSmet Jesuit High School.

- IX. Adjourn
 - a. Heidi moved to adjourn the meeting. Meredith seconded. Motion carried.
 - b. Meeting adjourned at 2:52 pm.

Respectfully submitted,

Meredith McCarthy

Meredith McCarthy – SLRLN Secretary