

St. Louis Regional Library Network  
Agenda  
December 18, 2014 1:30 pm  
Web-based Go-To Meeting

Attendance: Chris Pryor, Kelly Mitchell, Meredith McCarthy, Heidi Vix, Christina Prucha, Michael Boddy, Lynn Maitz

Amigos Representatives: Linda Elkow, Tracy Byerly

The meeting was called to order at 1:36 p.m.

- I. Approval of minutes – Approved as submitted
- II. Treasurer’s Report
  - a. The November report shows \$31,000+ in assets and more money is still coming in from membership renewals. Any outstanding renewal invoices have been zeroed out. The Council hopes that Brian may have a contact at Missouri Technical College that could be pursued regarding them not renewing their membership for 2015.
  - b. Christina made a motion to approve the report which was seconded by Chris. The report was approved by acclamation.
  - c. Tracy requested a meeting between Council officers and Amigos to review budgeting for FY2016 to review allotments and tracking of funds to insure it is being done in the most effective way possible. Heidi suggested scheduling the budget meeting before or after the next Council meeting.
- III. Between Meetings
  - a. President’s resignation
    - i. Eric has stepped down and Heidi is serving as “acting president” for the rest of his term. Council members expressed strong appreciation for Heidi accepting this responsibility.
  - b. A new Council member will have to be selected to fill Eric’s slot. Christina is pursuing a lead but welcomes other suggestions. The Council members expressed approval for Christina to follow her lead.

- c. Story Corps has been formally chosen for the Spring Speakers Series. Contracts have been signed and all is proceeding well.
- d. The Fall workshop survey was conducted two weeks after the event. Feedback was as expected regarding the known logistical issues that were a problem.
- e. Lynn has been active in promoting SLRLN to the Catholic Library Association. Many of their members belong to SLRLN already. A discussion about how best to pursue a partnership ensued. Lynn will followup with CLA about promoting their events on the Google calendar and also possible future events for SLRLN to maybe co-sponsor.

#### IV. Tech Expo

- a. Proposals were reviewed and those that will go forward were selected. A schedule of events for the day was determined with an emphasis on not having events for the same audience scheduled at the same time whenever possible.
- b. Prep-work
  - i. The registration information will go up on the website in January. EZ Register will be used and lunch options can be added to the registration form. Christina is gathering the information regarding the lunch options and will pass it on to Linda.
  - ii. Swag will be on hand to pass out at the event.
  - iii. Event flyer for the Spring Speaker Series needs to be available to distribute at the Tech Expo. Heidi will create the flyer.
- c. Room hosts will only be asked to serve as technical support and as time monitors as needed. Speakers will be expected to introduce themselves.

#### V. Spring Speaker Series

- a. We are waiting to hear back on the cleaning fee that will be assessed by Fontbonne for the event. There is no rental fee since Fontbonne is a SLRLN member.
  - b. The Council indicated support for having Fontbonne cater the event with their in-house catering service so that the food service would have kitchen access. Christina will ask for menu options from Fontbonne.
  - c. Bar options were discussed. The Council is in favor of having a bar if the pricing is reasonable. Bar options can be ironed out on the listserv once costs are known.
  - d. The anticipated attendance for the event is 30-40 people based on prior years.
  - e. The registration fee was discussed and will be finalized once the costs for the event are locked in. Chris suggested that the Council think about further subsidizing the fee for members and possibly students / retirees since the fund balance for the Council is healthy.
- VI. Summer Workshop 2015 – Disaster Planning (Michael Body)
- a. No update at this time.
- VII. Fall Workshop 2015
- a. Topic is open at this time. Chris’s husband would be willing to do a workshop on 3D printing.
- VIII. Marketing Benefits folder committee
- a. Meredith sent final versions of the brochures to the listserv after the last meeting.
  - b. The Council approved having the brochures commercially printed. Linda will make inquiries of a printer that Amigos has used in the past. Chris offered to check on the printer used by St. Louis County Library if that didn’t work out. Christina will follow up with Linda on numbers of the brochures to be printed.
  - c. There was discussion about who to target with mailing the brochures. Linda indicated that the list of former members is relatively small.

Christina has a list to target individual schools within the larger districts that are SLRLN members. It would also be worthwhile to mail out to current members to remind them of SLRLN's advantages.

- d. Goal is to have a mailing go out in January.
- e. Suggestion was made to include a small insert covering the Tech Expo and Spring Speaker information.
- f. Meredith, Heidi and Christina were tasked as a subcommittee for the mailing of the brochures project.

IX. NetNews

- a. Heidi reiterated the need for stories and pictures from Council members. Also, please reach out to your contacts at other member organizations for content.

X. Other business

- a. Follow up from last meeting

- i. SLRLN History

- 1. Christina met with Jim Pakala and learned more about the origination of the Tech Expo.
    - 2. Heidi indicated that the history committee will need a new member in the absence of Eric.

- ii. Membership Directory

- 1. The old directory has been removed from the site and Linda indicated the new directory should be up soon.
    - 2. Heidi noted the need for wording changes on the SLRLN website regarding paying for print copies of the directory. There was no longer a quorum present to make a motion to no longer charge for the print directory. Linda indicated that no one had requested a print copy in recent years. Heidi will do the wording changes for the website pages and pass them on to Amigos to make the changes on the site.

3. Heidi recommended changing the password when the new directory is posted.
  - iii. Heidi suggested that the Council review the services supplied by Amigos at the next meeting to make sure all is up to date .
- b. Next meeting will be Tuesday, January 20<sup>th</sup> at 1:30pm at Eden Library

Christina made a motion to adjourn and Michael seconded. The meeting was adjourned at 3:40 p.m.