

St. Louis Regional Library Network Council Meeting Minutes
October 19, 2017 at 1:30pm
University City Public Library, Board Room

Attendees: Nina O'Daniels, Christa Van Herreweghe, Tori Lyons, Jamie Emery, Heidi Vix, Julie Portman, Jeff Bargielski, Erin Magner

Guests: Nicole Walsh (Amigos), Pamela Withrow, Debora Spriggins

Meeting called to order at 1:36 p.m. by Nina O'Daniels.

- I. Approval of Minutes from 8/31/17
 - A. Heidi recused herself from the Tech Expo Subcommittee; the August minutes incorrectly listed her as volunteering.
 - B. Jeff moved. Christa seconded. Minutes approved by acclamation.
- II. Treasurer's Report (Tori)
 - A. September financial balance sheet was discussed.
 1. Ending balance of \$25,595.32 total assets; we are looking good.
 2. Heidi moved to accept the September Financial report. Christa seconded. Motion carried.
- III. Membership Update
 1. Almost all renewal payments have come in.
 2. Heidi and Christa called ones that haven't renewed; Nicole has sent out invoices to remaining 5 members that have yet to respond.
 3. How are we reaching students to promote our events?
 - a) Jeff will reach out to Karen Robins to see if she has made a push to her students.
 - b) Post to SISLT listserv and post to webpage.
- IV. SLRLN Merchandise (Nicole)
 - A. Pens
 - B. Informational Brochures
 1. There are no pens left and the informational brochures are out-of-date.
 2. We need to replenish our giveaways for events and Tech Expo.
 3. Christa, Heidi and Jeff volunteered for subcommittee to update brochures and marketing materials (possibly flash drives?).
 4. We have \$500.00 in the budget for these materials.
- V. Fall Workshop
 - A. subcommittee report
 1. Very financially successful
 - a) Expenses totalled \$62.69 and we had over \$200 in registration fees.
 - b) Both SLRLN and St. Louis Medical Librarians made \$75.00 after split.

- c) Refreshments were reasonably priced from Costco.
 - B. Comments from participants
 - 1. Comments were mostly positive and the location was well-received.
 - a) Most participants expressed that the information covered was useful and would be shared with their respective staff members.
 - 2. subcommittee would like to keep the partnership alive and look to collaborate in the the future.
- VI. Tech Expo (Julie, Jamie, Christa, Tori)
 - A. February 28
 - 1. Is the confirmed, official date.
 - 2. Confirmed that Wednesday, 2/28 is not Ash Wednesday.
 - B. Proposals
 - 1. Call for proposals went out last week (approximately October 12).
 - 2. Received 2 so far and will look for more by the end of November.
 - 3. Same timeframe as last year with registration from 8:30-9:00 and the Expo running from 9:00-3:30 pm.
 - C. Catering possibilities
 - 1. Not quite there yet.
 - 2. Considerations include Jason's Deli (like last year).
 - a) Comments from last year:
 - (1) Vegetarian lunches need to be labeled.
 - (2) Need cookies or pastries (*lots* of comments about cookies were received last year).
 - (3) Need other drink options besides coffee and water.
 - (a) Maybe soda from Costco?
 - (4) One comment stated that the way lunch was served was not sanitary enough.
 - b) Last year's committee liked that we did not have a great deal of waste.
 - c) There were a lot of leftover sandwiches last year and we might need more salads this year.
 - d) Jamie & Julie will touch base with Nicole to see what was ordered last year.
 - (1) Will need bowls for chips this year.
 - 3. Logan's pastry breakfast was well received.
 - D. Student discount?
 - 1. Last year SLRLN offered to "sponsor" registration costs if students contacted us requesting it. We will do so again this year.
 - E. Quick review of survey results from last year (previously viewed at March 2017 meeting).
 - 1. See C. 2. a) - Comments from last year
 - F. Registration increase (March & June 2017 meeting minutes mentioned possibly increasing registration cost - see handout).

1. Last year registration cost \$30.00 for nonmembers and \$20.00 for members.
 - a) 2017 we had a loss of \$329.78, also had a loss in 2014 and 2015.
2. Discussed possibly raising the cost by \$5.00 per registrant.
3. Jamie will calculate if this rise in registration will cover our expenses.

G. Other items

1. Registration will be available by early February.
2. Proposals are due by December 1st.
3. Schedule will be finalized shortly after that to let the speakers know the schedule before the holidays.
4. Proposal acceptance will be sent out prior to rejections in case someone backs out.
5. Will have the confirmed open registration date by December meeting.

VII. Spring Speaker Series (Laurie, Nina, Heidi)

A. Possible candidates for a speaker

1. Ashcroft?
2. Local Authors?
 - a) Pick a theme and reach out to local authors based on genre (YA or Mysteries)
3. Local business leaders?
 - a) Purina, Ten Drewes, Strange Donuts
 - b) Doesn't necessarily have to be library-related to apply.
4. Michael Allen, historic preservation practitioner at Wash U?
5. SLRLN committee agreed we'd like to find someone inspirational.
6. Heidi will reach out to Michael Allen & the founders of Strange Donuts.
 - a) Let her know if you have other ideas!

B. Date - check conference schedules for conflicts

1. Shooting for Mid-April to May 3rd
2. Conferences:
 - a) Innovative Users Group Conference last week of April
 - b) MASL April 15th

C. Location

1. Still looking; can't do it at Webster, Eden Seminary (neither available), or Assumption Greek Orthodox church (too expensive).
2. Possibly looking at DeSmet again.
 - a) Remodel of the DeSmet library will be finished in December.
 - b) DeSmet would not charge us a rental fee.
 - c) We could use the school caterers if we so choose.

- (1) Working with the DeSmet caterers took a long time last year and the committee didn't know the options and prices until it was too late to go elsewhere.
- (2) The subcommittee will reach out to caterer directly to obtain cost and menus well in advance.
 - (a) If they do not respond in a timely manner we'll move on.

3. Heidi will also look into Concordia Seminary.

VIII. New Business

- A. Heidi couldn't find the SLRLN Facebook page that was referenced in a 2010 NetNews.
 1. This page was started and ended by a past Council member.
 2. We decided we do not want to reinstate a Facebook page.
 - a) Since this would be something else Amigos would have to manage it would be an additional cost.
- B. New Meeting Date/Time
 1. Possible new time to accommodate changing schedules?
 2. We determined we would move the start time of Council meetings to 2:30 to help accommodate Council member's schedules.
- C. Next Meeting
 1. December 5th at University City Public Library
 - a) Christa will check the room schedule and let us know.

IX. Adjourn

- A. Heidi moved. Tori seconded. Motion carried.
- B. Meeting adjourned at 2:24 p.m.

Respectfully submitted,

Erin Magner

Erin Magner – SLRLN Secretary

November 13, 2017