

St. Louis Regional Library Network Council Meeting Agenda
Tuesday, December 5 @ 2:30 pm
University City Public Library

Attendees: Nina O'Daniels, Christa Van Herreweghe, Jamie Emery, Julie Portman, Jeff Bargielski

Guests: Nicole Walsh (Amigos), Tracy Byerly (Amigos)

Meeting called to order at 2:36 p.m. by Nina O'Daniels.

Approval of Minutes

Christa moved. Julie seconded. Minutes approved by acclamation.

Treasurer's Report

October financial balance sheet was reviewed.

Ending balance of \$25,506.79 total assets

Christa moved to accept the October Financial report. Motion carried.

Nicole reported that Nerinx Hall and McKendree University have not paid membership dues.

Tech Expo Proposals and Schedule

Proposals were selected and the schedule created.

Presentation descriptions to be finalized by Dec. 19.

The Council had some questions regarding the presentations. Julie will follow up with the presenter(s) of #8, and Tracy will reach out to the presenters of #5 and #7. Christa will juice her #9 description.

Tech Expo update (catering/registration cost)

The TE Subcommittee recommend that the registration cost be \$20 for members and \$35 for non-members, to incentivize membership. Tori crunched the numbers and determined that these rates should cover the event, with a little extra for a cushion. Jamie will forward Tori's email that included the registration fee estimations. Nicole recommended a smaller size order than last year since the sandwiches are 2 halves, and many people only took one half leaving a lot of leftovers. The Subcommittee will purchase lunch from Jason's deli. The final lunch menu will be finalized after event registration. We will ask Jason's deli to separate and label the different sandwich types this year. Logan will supply the morning coffee and pastries. Cookies will be purchased from store by a Subcommittee member.

Spring Speaker Series update

Michael Allen is the official Spring Speaker. The event is scheduled for Wed. April 18th at De Smet Jesuit High School. Save the Date cards will be distributed at Tech Expo. A Spring Series Subcommittee member will send the info to Nicole so she can print up the STD cards.

New Business

Report from the Marketing Subcommittee (Christa and Jeff). Brochures are a thing of the past. The Subcommittee recommended a business card model, which would include the SLRLN logo and website, as well as room for notes and/or Council members to include their email addresses. Heidi created mockups of the cards. The Subcommittee also recommended buying screen cleaners and/or ear buds as giveaways. The Subcommittee will make final decision. Tracy inquired if the \$500 budgeted would be

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enough funds to cover the cost and recommend that the Council spend a little extra to get the best price when purchasing. The Subcommittee will check prices and let Nina know if more funds are needed. Nicole reported that there are notepads still available for giveaways at the Tech Expo.

Summer Workshop topics were discussed, although nothing specific was decided. Jamie and Julie volunteered to be on the Summer Workshop Subcommittee. Nina will send an email to the Council asking for another volunteer or two.

Next Meeting Date

No date was determined. Nina will email a Doodle poll.

Respectfully submitted by Julie Portman on Dec. 13, 2017