

St. Louis Regional Library Network Council Meeting Minutes
January 24, 2018 at 2:30pm
University City Public Library, Board Room

Attendees: Nina O'Daniels, Tori Lyons, Jamie Emery, Heidi Vix, Julie Portman, Christa Van Herreweghe, Brigid Dolan, Erin Magner

Guests: Amigos Representatives Nicole Walsh, Tracy Byerly, and Joseph Hendricks

Meeting called to order at 2:32 p.m. by Nina O'Daniels.

- I. Approval of Minutes from 12/5/17
 - A. Christa moved. Heidi seconded. Minutes approved by acclamation.
- II. Treasurer's Report (Tori)
 - A. December financial balance sheet was reviewed..
 1. Ending balance of \$25,504.61 total assets.
 2. Christa moved to accept the December Financial report. Heidi seconded. Motion carried.
- III. Tech Expo Update
 - A. Presenters are scheduled.
 - B. Registration will close on 2/23/18.
 - C. Council members signed up as room monitors.
 1. Nicole will provide 5 and 1 minute warning signs.
 - D. 19 registrations so far.
 - E. Christa will touch base with Jason's Deli to reserve the date.
 - F. We have 19 presenters this year who received free registration.
 1. Discussed monitoring overall cost of food and possibly providing a discount code to presenters in the future, rather than free registration.
 - G. Nina will make welcoming remarks and lunch announcements.
 - H. Nicole will provide name tag ribbons for presenters and Council members.
- IV. Marketing Committee Update (Heidi)
 - A. Business card mock-up reviewed.
 1. Heidi moved to purchase 1000 business cards at \$64.70. Christa seconded. Motion carried.
 2. Julie, Heidi and Jamie stayed after to discuss a few changes.
 - B. Cleaning cloths reviewed.
 1. Christa moved to purchase 500 cloths in red with our logo in black. Julie seconded. Motion carried.
- V. Spring Speaker Update
 - A. Speaker Michael Allen's signed contract has been received.
 - B. DeSmet's caterer has been contacted and the menu is being reviewed.
 1. Salt & Pepper should be provided.
 2. No pancetta on salad
 3. Waiting on vegetarian option

- C. Council members agreed to contribute wine to the event. Heidi moved. Christa seconded. Motion carried.
 - 1. Erin will purchase wine from Trader Joes and submit receipts to the Council.
 - D. Fees were discussed.
 - 1. \$30.00 for members and \$40.00 for non-members.
 - 2. Council wants to keep a \$10 difference between members & nonmembers.
- VI. Summer Workshop ideas (Jamie, Julie, Brigid, Erin)
 - A. Design Thinking ideas
 - 1. Still looking for presenters and Jamie has a contact to try.
 - B. Communicating Library Value
 - 1. Amanda Albert from Wash U was proposed; Jamie will see if she is interested.
 - C. Venue
 - 1. Last year it was at Webster Public Library and was a little tight.
 - 2. Lindenwood and SLCL were proposed as possible locations.
 - a) Once we have a date we will check the availability of these sites.
- VII. Projected Budget for FY2019
 - A. We have 25K in reserves.
 - B. Proposed having a Balanced Budget
 - 1. Previously communicated to members via NetNews.
 - 2. Will provide a snapshot and/or infographic to present to members for their consideration at some of the upcoming events (Tech Talk and Spring Speaker Series).
 - C. Tracy, Tori and Nicole will work on a balanced budget for next year.
- VIII. Review of Bylaws
 - A. In order to remain in compliance with Missouri law, Council discussed adding a clarifying statement to Article 7, Section 4
 - 1. "Meetings may be in person, via conference call, or by similar electronic means."
 - 2. Tracy will submit changes to Council for approval to present at Spring Speaker Membership Meeting by March 16.
 - 3. Members will vote on change to bylaws at the Spring Speaker Membership Meeting. Christa moved. Heidi seconded. Motion carried.
- IX. New Business
 - A. Terms are expiring for Tori, Nina, Christa, and Jamie
 - 1. Nina, Jamie and Christa will all return for a 2nd term.
 - 2. Tori is at the end of her 2nd term.
 - B. Council will need a new treasurer to replace Tori.
 - 1. Heidi will include a call in the NetNews and Nina will include in Tech Expo lunch announcements that the Council has positions available.

- X. Next Meeting Date
 - A. March 6, 2018, 2:30 p.m. at University City Library.
 - B. Erin will now maintain the SLRLN google calendar of events.
- XI. Adjourn
 - A. Heidi moved. Christa seconded. Motion carried.
 - B. Meeting adjourned at 3:33 p.m.

Respectfully submitted,

Erin Magner

Erin Magner – SLRLN Secretary

February 1, 2018