

St. Louis Regional Library Network Council Meeting

February 12, 2020

2:00 p.m.

Taylor Library

Fontbonne University

Council in attendance: Julie Portman, Erin Magner, Terrence Cotton, Pam Withrow, Nina O'Daniels, Amanda Albert

Council in attendance virtually: Jamie Emery; Laurie St. Laurent

Amigos: Joseph Hendricks

- I. Approval of Minutes:
 - a. Amanda will correct the Treasurer Report meeting – wrote Joseph's name wrong.
 - b. Julie moves to approve. Terrence Seconds. Motion passes.

- II. Treasurer's Report
 - a. Invoicing Brentwood Public
 - b. Nina motion to approve the budget; Julie Seconds. Motion passes.
 - c. Next time – Christa to review later; ask her to call in for a small portion of our meetings?

- III. Membership update from Amigos
 - a. 72 current members
 - b. 62 institutions; 7 individuals; 3 students
 - c. Those who are left – we'll contact one more time then let it go. We can contact them again at the beginning of this fiscal year. Individual memberships we will let go at the end of this year; we will keep recruiting orgs.
 - i. Archdiocese – one membership; Julie and/or Christa will email the contact at AD to see if they want to renew
 - ii. De Smet – probably done because they don't have a librarian
 - iii. SIUE – Amanda will send out an email to them again
 - iv. Joni Hynes – Erin
 - v. Melissa Rogers – Joseph

- IV. Upcoming Events
 - a. Tech Expo (March 4) (Subcommittee: Jamie Emery, Julie Portman, Amanda Albert, Laurie St. Laurent)
 - i. Registration numbers
 1. 65
 2. Have all of our presenters registered?
 3. Have all of council registered?
 4. Deadline to register is the 28th
 - ii. Assign room hosts
 1. Joseph will bring 5 minute/10 minute signs
 - iii. Other prep (evaluations, teacher certification, swag, Wi-Fi password, etc.)
 1. Purser center is ready to roll

2. Laurie ordering food from Jason's deli; Amanda will follow up with purser guy on beverages and pastries
 3. Joseph will pick up cookies
 4. Print and digital evaluation – Amigos possibly takes care of this; joseph will see what
 5. Joseph will check to on teacher certification
 6. Swag – joseph will bring screen cleaners and brochures
 7. Save the date – Erin and Terrance will make save the date and joseph will print to have on tables
 8. Julie will email jenny about password - Put wifi password on program – table tents etc
 9. #twitter - #TechExpo2020
- iv. Website changes – list 2020 tech expo
- b. Spring Speaker (April 15) (Subcommittee: Christa van Herreweghe, Pam Withrow, Erin Magner, Terrence Cotton)
- i. Location: De Smet Jesuit High School
 - ii. Speaker: Adelaide Lancaster (We Stories); keeping Forward through Ferguson on file
 1. Erin working on blurb for Adelaide (by end of this week)
 2. Honorarium - \$250
 - iii. Catering: confirm date; but need to get menu options – this will dictate pricing
 - iv. Time: 6pm to 8pm
 - v. Prices: last year we charged \$35 for members \$45 for non-members; try to stick close to this but will depend on catering; last year 1 drink ticket included – De Smet might be different;
 1. Erin will email Tracy about SLRLN purchasing booze for the event
 2. Joseph will run this by Tracy – maybe Amigos can purchase alcohol and SLRLN will pay back
 - vi. Flyer for Tech Expo – Erin and Terrence
 - vii. Date for opening registration: March 4th; six weeks out – day of tech expo; get laptop for ppl to register at Tech Expo (if we do this, we'll need more help for Joseph at registration table) maybe this could happen lunch
 - viii. Jamie end of the year report – business meeting
 - ix. Slide show – ?
 - x. Print document of past two years; 1-year summary annual report in lieu of net news and have this put together
 1. Subcommittee duties – every subcommittee submits a report to contribute to this report we'll do an email round robin and suggest what we approve; other things to include: new members/council members/institutions; ballot for voting in new members – bios needed (Amigos gathers this stuff); bring a wine opener or get screw top

- c. Summer Workshop 2020 – end of June, early July (Tuesday- Thursday)
 - i. Volunteers for subcommittee
 - 1. Jamie; Julie; Christa; Erin
 - ii. Bullshit in libraries? (Amanda Albert and Erin’s library’s social worker?)
 - 1. Trauma in libraries – Erin’s social worker friend; can we subsidize because we have some money in the budget
 - a. OakBend; Midcounty in clayton; spencer road branch (250 ppl); Meramec Valley Branch
 - b. Maryville?
 - iii. Other ideas?
 - iv. Save the date for spring speakers
 - v. Breakfast/coffee; Dutch treat lunch
 - vi. Timing: 9-12
- V. Old business
- a. Recruiting new members for Council
 - i. Paula Albers (E-Resources Librarian at Webster U, recommended by Heidi Vix) will wait on her because only one person from one institution on the council
 - ii. Eliot Boden (Webster U)
 - 1. Terrence will reach out to Eliot
 - iii. Janice Hovis (STLCC) and someone from St. Charles
 - 1. Christa will reach out to Janice
 - 2. Laurie will reach out to someone at St Charles
 - iv. Anna Strackeljahn (SLPL) – SLPL probably not joining – didn’t get back to Jamie
- VI. New business
- a. Shirley Baker speaking opportunity
 - i. Tell Tracy keep her on our list for future speakers
 - ii. Jamie will reply to Tracy
 - b. Next meeting date (After March 4)
 - i. Thursday April 2 at 2pm at Fontbonne
 - c. Fall workshop – headshots; job hunting/recruiting; (put this on our ideas spreadsheet)
- VII. Adjourn
- a. Motion to adjourn. 3:12pm.